

TOWN OF SEILING
PLANNING/ZONING BOARD

**REGULAR MEETING
SEILING CITY HALL
MARCH 11, 2024**

6:15 PM

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT EXCEPTION, AND WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.

AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. APPROVE MINUTES OF THE REGULAR MEETING ON FEBRUARY 12, 2024:**
- 4. ADJOURNMENT:**

FILED ON THE 11th DAY OF OCTOBER 2023 AND AGENDA POSTED ON THE WINDOW OF CITY HALL MARCH 8, 2024 BEFORE 6:00 PM.



CLERK/TREASURER

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs) To file a complaint of discrimination write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington DC 20250-9410 or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer."

TOWN OF SEILING

REGULAR MEETING

SEILING CITY HALL

MARCH 11, 2024

Immediately following the Planning / Zoning Board Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

1. CALL TO ORDER:

2. ROLL CALL:

3. REVIEW REQUEST AND PRESENTATION OF GUESTS:

4. CONSIDERATION OF THE CONSENT AGENDA:

APPROVE MINUTES OF PUBLIC HEARING ON FEBRUARY 12, 2024;

APPROVE MINUTES OF REGULAR MEETING ON FEBRUARY 12, 2024;

APPROVE PAYMENT OF CLAIMS (\$) _____

APPROVE COURT FUND PAYMENT OF CLAIMS (\$) _____

APPROVE DARE FUND PAYMENT OF CLAIMS (\$) _____

5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:

7. DISCUSS AND MAKE A DECISION CONCERNING APPROVAL OF THE 2022-2023 FY TOWN OF SEILING AUDIT AS PREPARED AND SUBMITTED BY JANA A. WALKER CPA, PLLC:

8. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:

9. DISCUSS AND MAKE A DECISION CONCERNING EMERGENCY PLAN FOR RESOURCE ALLOCATION:

10. DISCUSS AND MAKE A DECISION CONCERNING PAY APPLICATION #2 FOR MARS AU ENTERPRISES (ODOT Hwy 60 Gas Line Relocation Project J/P – 33371 (06)):

11. DISCUSS AND MAKE A DECISION CONCERNING THE POLICE REPORT:

12. DISCUSS AND APPROVE THE TOWN ADMINISTRATORS REPORT:

- * **Employee News**
- * **125 Year Celebration**
- * **Highway 60 Gas Line Update**
- * **Spring Clean Up Date Set**
- * **Shred It Date Set**
- * **Sales / Use Tax Update**

13. ADJOURNMENT:

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CLERK/TREASURER

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TOWN OF SEILING
SEILING PUBLIC WORKS AUTHORITY

REGULAR MEETING

SEILING CITY HALL

MARCH 11, 2024

Following the Town of Seiling Meeting

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES OF REGULAR MEETING ON FEBRUARY 12, 2024;
APPROVE PAYMENT OF CLAIMS (\$) _____
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING APPROVAL OF THE 2022-2023 FY SEILING PUBLIC WORKS AUTHORITY AUDIT AS PREPARED AND SUBMITTED BY JANA A. WALKER CPA, PLLC:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING CONTINUATION OF SMALL CUSTOMER TRANSPORTATION AGREEMENT # 11491 WITH PANHANDLE EASTERN PIPELINE:**
- 10. DISCUSS AND MAKE A DECISION CONCERNING ANNUAL RATE ADJUSTMENT WITH WASTE CONNECTIONS (3.09% Increase):**

11. DISCUSS AND APPROVE TRUST MANAGER REPORT:

- *Employee News
- *RO Maintenance Update
- *Utility Acct Updates
- *OWRB/RIG Grant – Hydrovac Update

12. ADJOURNMENT:

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TOWN OF SEILING
SEILING NURSING FACILITY AUTHORITY

REGULAR MEETING

SEILING CITY HALL

MARCH 11, 2024

Following the Seiling Public Works Authority Meeting

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AGENDA:

1. CALL TO ORDER:

2. ROLL CALL:

3. REVIEW REQUEST AND PRESENTATION OF GUESTS:

4. CONSIDERATION OF THE CONSENT AGENDA:

APPROVE MINUTES OF REGULAR MEETING ON FEBRUARY 12, 2024;

APPROVE SEILING NURSING FACILITY PAYMENT OF CLAIMS (\$)_____

5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:

6. DISCUSS AND MAKE A DECISION CONCERNING PROPERTY INSURANCE RENEWALS AND INFORMATION: *(Request made by M. Nichols at the 2-12-24 meeting)*

7. DISCUSS AND MAKE A DECISION CONCERNING EMERGENCY PLAN FOR RESOURCE ALLOCATION:

8. DISCUSS AND MAKE A DECISION CONCERNING THE NURSING FACILITY TRUST MANAGERS REPORT:

***Feasibility Study Update**

***Nursing Sales Tax Election Date Set**

The following is taken from the Seiling Nursing Center Advisory Board Agenda

9. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR JANUARY 2024 INCLUDING THE TRANSFER OF SALES TAX FUNDS TO THE OPERATIONAL FUNDS IN THE AMOUNT OF \$40,000:

10. DISCUSS AND MAKE A DECISION CONCERNING THE ADMINISTRATIVE REPORT:

11. DISCUSS AND MAKE A DECISION CONCERNING EVALUATION RAISES POLICY:

12. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:

13. DISCUSS AND MAKE A DECISION CONCERNING BOARD AGENDA REQUESTS:

14. ADJOURNMENT:

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CLERK/TREASURER

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TOWN OF SEILING
SEILING MUNICIPAL HOSPITAL AUTHORITY
REGULAR MEETING
SEILING CITY HALL
MARCH 11, 2024

Following the Seiling Nursing Facility Authority Meeting

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES OF REGULAR MEETING ON FEBRUARY 12, 2024;
APPROVE SEILING HOSPITAL *CHECK REGISTER* (\$) _____
APPROVE SEILING HOSPITAL SALES TAX ACCT. PAYMENT OF CLAIMS: (\$) _____
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING SMHA TRUST MANAGER'S REPORT:**

The following was taken from the Hospital Board of Directors Meeting
- 8. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR JANUARY 2024:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING THE MONTHLY REPORTS:**
 - a. Utilization Statistics- January 2024 Data
 - b. QAPI- January 2024 Data
 - c. Health Information Management Delinquencies
 - d. CNO Report
 - e. RHC Clinic Operations Report
 - a. RHC Biennial Report
 - f. CEO Report
 - g. Chief of Staff Report

10. DISCUSS AND MAKE A DECISION CONCERNING THE FOLLOWING POLICIES AND PROCEDURES:

- a. ADM-012 Video Surveillance and Use
- b. BSO-0xx Patient Responsibility Collection Policy and Bad Debt
- c. Conditions of Admission
- d. NUR-030 Intravenous (IV) Extravasation Management and Treatment
- e. ATTH-001 Appendix A. Extravasation Management Strategies
- f. NUR-018 Enteral Tube Management
- g. ICP-034 Patient Influenza & Pneumococcal Vaccination
- h. ICPR-001 Patient Seasonal Vaccine Standing Order
- i. ICPR-002 Patient Pneumococcal Vaccine Standing Order
- j. FMIC-026 Seasonal Influenza Patient Vaccine Consent. Declination Form
- k. FMIC-027 Patient Pneumococcal Vaccine Consent. Declination Form
- l. ICP-010 Transmission Based Precautions Preventing Transmission of Infectious Agents
- m. FMIC-041 Contact and Respiratory Precautions
- n. CLP-007 Moderate Sedation
- o. FMCP-018 Moderate Sedation Self Study Guide
- p. FMCP-019 Consent for Moderate Sedation
- q. FMCP-020 Moderate Sedation Procedure Provider Form
- r. FMCP-021 Moderate Sedation Procedure Nursing Form
- s. FMCP-022 After Sedation Education for the Adult
- t. FMCP-023 After Sedation Education for the Child
- u. FMCP-024 Moderate Sedation Audit Tool
- v. HIPAA Policy Manual

11. DISCUSS AND MAKE A DECISION CONCERNING THE APPOINTMENT/REAPPOINTMENT OF THE FOLLOWING PROVIDERS:

- 2-year reappointment DIA: Cheney, Dustin DO
- 2-year reappointment DIA: Duan Meservy, Marie MD
- 2-year reappointment DIA: Strle, Nicolas, DO
- 2-year reappointment DIA: Yassa, Nabil, MD
- 2-year reappointment DIA: Golden, Michael, MD
- 2-year reappointment DIA: Knarreborg, Julia Dry, MD
- 2-year reappointment DIA: Lawson, McKinley, MD
- 2-year reappointment DIA: Lee, Jeff, DO
- 2-year reappointment DIA: Wright, Steven, DO
- Termination of Dean Fullingim, DO: DIA Provider

12. DISCUSS AND MAKE A DECISION CONCERNING EMERGENCY RESOURCE ALLOCATION WITH THE TOWN OF SEILING:

13. DISCUSS AND MAKE A DECISION CONCERNING THE COST REPORT PREPARATION:

14. DISCUSS AND MAKE A DECISION CONCERNING APPLICATION WITH FFF ENTERPRISES, LLC:

- New Account
- Credit Application Form

- Order Form

15. DISCUSS AND MAKE A DECISION CONCERNING RETAINER AGREEMENT WITH KATZ BRUNNER HEALTHCARE:
16. DISCUSS AND MAKE A DECISION CONCERNING BUSINESS ASSOCIATES AGREEMENT WITH KATZ BRUNNER HEALTHCARE:
17. DISCUSS AND MAKE A DECISION CONCERNING AMENDMENT TO THE AGREEMENT BETWEEN SEILING MUNICIPAL HOSPITAL HOLDINGS AND HUMANA: (*Physician Agreement*)
18. DISCUSS AND MAKE A DECISION CONCERNING AMENDMENT TO THE AGREEMENT BETWEEN SEILING MUNICIPAL HOSPITAL AND HUMANA: (Hospital Agreement)
19. DISCUSS AND MAKE A DECISION CONCERNING HOSPITAL BAD DEBT PROCESS:
20. DISCUSS AND MAKE A DECISION CONCERNING TERMINATION OF ABILITY STATEMENT PROCESSING SERVICES:
21. DISCUSS AND MAKE A DECISION CONCERNING TRUBRIDGE AGREEMENT FOR STATEMENT PROCESSING SERVICES:
22. DISCUSS AND MAKE A DECISION CONCERNING CONTRACT SAFE RENEWAL QUOTE:
23. DISCUSS AND MAKE A DECISION CONCERNING CARE LEARNING LETTER OF UNDERSTANDING AGREEMENT:
24. DISCUSS AND MAKE A DECISION CONCERNING CLINICAL ROTATION AGREEMENT WITH NORTHWEST TECHNOLOGY CENTER:
25. DISCUSS AND MAKE A DECISION CONCERNING RENTAL AGREEMENT WITH CUSTOM MEDICAL SOLUTIONS:
26. DISCUSS AND MAKE A DECISION CONCERNING CLOUD EHR SERVICE AGREEMENT SERVICE ADDENDUM WITH EVIDENT FOR SENTRI 7 ANTIMICROBIAL USE AND RESISTANCE (AUR) REPORTING:
27. DISCUSS AND MAKE A DECISION CONCERNING INTERFACE PERFORMANCE EXPECTATIONS WITH THIRD PARTY SYSTEM: AUR VIA WOLTERS KLUWER/SENTRI 7:
28. DISCUSS AND MAKE A DECISION CONCERNING INTERFACE PERFORMANCE EXPECTATIONS WITH THIRD PARTY SYSTEM: CPL REFERENCE LABORATORY:
29. DISCUSS AND MAKE A DECISION CONCERNING GOING OUT FOR BIDS FOR 2024 LAWN CARE SERVICES:
30. DISCUSS AND MAKE A DECISION CONCERNING OPENING AND POSSIBLE SELECTION OF CT GENERATOR PROJECT BIDS:

31. DISCUSS AND MAKE A DECISION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS ANY MATTER WHERE DISCLOSURE OF INFORMATION WOULD VIOLATE CONFIDENTIALITY REQUIREMENTS OF STATE OR FEDERAL LAW, WITH POSSIBLE EXECUTIVE SESSION IN ACCORDANCE WITH 25 O.S. 307(B)(7):
 *Data Security Breach Incident
32. DISCUSS AND MAKE A DECISION TO COME OUT OF EXECUTIVE SESSION INCLUDING TIME, ATTENDANCE, AND ITEMS DISCUSSED:
33. DISCUSS AND MAKE A DECISION CONCERNING POTENTIAL VOTE ON THE MATTERS DISCUSSED DURING EXECUTIVE SESSION, INCLUDING DATA SECURITY BREACH INCIDENT: *(If Applicable)*
34. ADJOURNMENT:

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TOWN OF SEILING
SEILING ECONOMIC DEVELOPMENT AUTHORITY

SEILING CITY HALL

MARCH 11, 2024

Following the Seiling Municipal Hospital Authority Meeting


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- 1. CALL TO ORDER:**
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- 4. CONSIDERATION OF THE CONSENT AGENDA:
APPROVE MINUTES FOR REGULAR MEETING FEBRUARY 12, 2024;
APPROVE PAYMENT OF CLAIMS (\$) _____**
- 5. DISCUSS AND MAKE A DECISION CONCERNING ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING APPROVAL OF THE 2022-2023 FY SEILING ECONOMIC DEVELOPMENT AUTHORITY AUDIT AS PREPARED AND SUBMITTED BY JANA A. WALKER CPA, PLLC:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGERS REPORT:
*Seiling Economic Development Advisory Board Update**
- 10. ADJOURNMENT:**

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